

**BOARD OF TRUSTEES REGULAR MEETING**  
**Cessna Learning Center**  
**CLC 104 (West Classroom)**  
**August 13, 2015-6:00 P.M.**

**MINUTES**

**Members Present**

Jana Shaver  
Val DeFever  
Jay Jones  
Norman Chambers  
Sam Forrer  
Cynthia Sherwood

**Others Present**

Daniel Barwick, President  
Keli Tuschman, Human Resources Coordinator  
Wendy Isle, Controller  
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics  
David Smith, Dean of Instruction  
Debbie Phelps, Director of Institutional Research  
Taylor Crawshaw, Associate Dean for Academic Support Services  
Kara Wheeler, Associate Dean for On-line and Continuing Education  
Brad Henderson, Director of Marketing/Instructor  
Beverly Harris, Executive Assistant/Board Clerk  
John Eubanks, Professor of Business/Accounting  
Ben Seel, Professor of Political Science  
Brittany Thornton, Director of Admissions

**Guests**

Kassie Sanderson, Reporter  
Hoite Caston, Community Member

**I. ROUTINE**

- A. Call to Order – Jana Shaver called the meeting to order at 6:00 p.m.
- B. Approval of Agenda – Jana Shaver noted an addition to the Institutional Operations section of the agenda: “G. Ideas or Requests from Board Members”.
- C. Pledge of Allegiance – Jana Shaver led the group in recitation of the Pledge of Allegiance.
- D. Welcome Guests – Jana Shaver welcomed the guests.
- E. Mission Statement – Jay Jones read the College Mission Statement.
- F. Vision Statement – Jay Jones read the College Vision Statement.
- G. Approval of Minutes
  - July 9, 2015 Regular Meeting – Jana Shaver noted a correction to “G. 2015-2016 Board Budget Proposal.” The draft minutes previously read: “Jana Shaver shared that the 2015-2016 Board Budget Proposal was discussed entirely during Executive Session, and no action would be taken.” The draft minutes were corrected to reflect that: “Dr. Barwick shared that the 2015-2016 Board Budget Proposal was discussed entirely during Executive Session, and no action would be taken.” Sam Forrer moved to approve the July 9, 2015 meeting minutes. Jay Jones seconded the motion and the motion carried 6-0.

- July 17, 2015 Special Meeting – Cindy Sherwood noted a correction to the special meeting minutes; she was not in attendance. It was also noted that Val DeFever seconded the motion to enter Executive Session. Norman Chambers moved to approve the minutes of the July 17, 2015 meeting with the aforementioned amendments. Val DeFever seconded the motion and the motion carried 4-0-2; Cynthia Sherwood and Jay Jones abstained, due to non-attendance at the meeting.
  - July 23, 2015 Special Meeting – Sam Forrer moved to approve the July 23, 2015 minutes. Jay Jones seconded the motion and the motion carried 6-0.
- H. September 11-12 Quarterly KACCT/COP Meeting – Norman Chambers stated his intent to attend the Quarterly KACCT/COP meeting being held at Cloud County Community College. Sam Forrer moved that Norman Chambers represent the College with voting rights. Val DeFever seconded the motion and the motion carried 6-0.

## II. INSTITUTIONAL OPERATIONS

- A. The proposed 2015-2016 budget and notice of Capital Outlay levy were published according to statutory requirements. Public hearing commenced for the purpose of answering objections of taxpayers relating to the proposed use of all funds, and the amount of tax to be levied, and to consider amendments. There was no public comment on the proposed 2015-2016 budget.
- B. Approval of 2015-2016 Budget – Norman Chambers moved to approve the 2015-2016 budget as published. Cynthia Sherwood seconded the motion and the motion carried 5-1; with Jay Jones voting no.
- C. Allow Payables – Jay Jones moved to allow payables. Norman Chambers seconded the motion and the motion carried 6-0.
- D. Additions to Personnel – The Personnel report included employment of: Monsuru Olalekan Ramoni in the position of Engineering Technology Associate Professor at an annualized salary of \$65,000 plus College support toward employee participation in ICC’s group health insurance plan; Taylor Floyd in the position of Assistant Women’s Basketball Coach at an annualized salary of \$30,000 plus College support toward employee participation in ICC’s group health insurance plan; Daniela Pena in the position of Assistant Volleyball Coach at an annualized salary of \$29,900 plus College support toward employee participation in ICC’s group health insurance plan; and, Casey Carlos in the position of Assistant Football Coach at an annualized salary of \$35,392 plus College support toward employee participation in ICC’s group health insurance plan. The report also included the resignations of: Tommy Chandler from the position of Assistant Football Coach; and, Elizabeth Rankin from the position of Assistant Librarian.
- E. Admissions Process Changes – Brittany Thornton provided information on changes initiated in the Admissions process; areas of responsibility were also delineated.
- F. President’s Report – Dr. Barwick provided an update on the mold remediation in the brick residence halls. The group was informed that the Athletics Cost Report was rescheduled until the September Board of Trustees meeting. Dr. Barwick shared the response received from Neil Phillips, of Jared, Gilmore, & Phillips, regarding the role of the Audit Committee. Mr. Phillips noted that, most generally, the Board’s Audit Committee should approve the selection of the firm conducting each annual audit, and be responsible for approval of the audit prior to presentation to the whole Board; Mr. Phillips added that most Boards no longer observe this process, as the whole Board wants to participate in the entire process. Currently, the Independence Community College Board of Trustees Audit Committee attends the audit kick-off meeting. Dr. Barwick will draft a Board policy that codifies what the Board of Trustees currently does. Val DeFever suggested a subcommittee for review of Board policies. Dr. Barwick provided an overview of the Independence Reporter’s front-page article about the tennis racket sidewalk stencils created in the Fab Lab.

G. Ideas or Requests from Board Members – Val DeFever encouraged consideration for holding informal, creative meetings, during which the Trustees listen to input and explore options. Trustee DeFever also mentioned reaching out to students, staff, and community members regarding proposals for improvements to the College; a study group could be subsequently formed to review input gathered. Jana Shaver shared that plans are being made for a Board Retreat, and suggested the Trustees refer to the Kansas Association of Community College Trustees’ New Trustee Orientation; specifically “A” through “J” of the appendix.

III. CONSENT AGENDA – Jay Jones moved to approve the Consent Agenda which included receipt of the Financial, Personnel, and Grant Progress Reports. The Consent Agenda also included payment to Derailed Commodity in the amount of \$12,800 for the purchase of 80 twin mattresses to replace contaminated mattresses removed during the mold remediation in the Brick dorms; payment to SEK Construction in the amount of \$15,920 for renovations in the Student Union Building; payment to ServiceMaster in the amount of \$94,404.24 as the payment of 25% down prior to the start of the mold remediation in the Brick dorms; and, payment to Neosho County Community College (NCCC) in the amount of \$25,000 to fulfill the consortium agreement for the NCCC Nursing program at Mercy Hospital. Sam Forrer seconded the motion and the motion carried 6-0.

IV. ADJOURN – Cynthia Sherwood moved that the meeting adjourn. Val DeFever seconded the motion and the motion carried 6-0. The meeting adjourned at 7:31 p.m.

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Beverly Harris  
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and handicap in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.